

# Reentry Community Health Worker (CHW), (FT)

## Job description

### Position Summary:

This position will help facilitate the grant's 15-week program, recruit needed partnerships, provide case management and follow-up for men 18 years old and older to assist former justice – involved individuals in successfully reengaging with the children/families, as they set and pursue personal goals for training, education and/or employment. The Reentry CHW will establish and maintain trust, identify challenges/barriers, provide needed support and advocacy. The CHW will maintain a caseload, review program outcomes and make program adjustments as needed. Reports to Lead Reentry CHW.

### Minimum Qualifications:

- Associates Degree preferred in human services field or 2 years equivalent professional experiences.
- Strong functional and technical knowledge and skills required to perform well; uses best practices and demonstrates current technology knowledge and skills in including MS Office (Word, Excel, Outlook, Power Point and Teams).
- Experience coaching individuals and/or groups.
- Current and relevant knowledge of health and human service agencies within the community, as well as Reentry specific resources.
- Strong written, verbal, interpersonal, organizational, and problem solving skills.
- Proficient in organization and case management skills (case notes, filing, tracking client progress).
- Experience working with racially, ethnically, and culturally diverse populations in Rochester NY.
- Ability to acknowledge, discuss, and address racial equity issues impacting health.

- Flexible hours, willing to work some evenings and weekends.
- Valid NYS Driver's License and reliable transportation.

### **Duties and Responsibilities:**

- Help build rapport, demonstrate empathy, set appropriate professional boundaries, and deliver support needed to ensure that those returning from incarceration find positive change.
- Attend individualized and group orientation to include knowledge of community resources including but not limited to benefit applications, housing opportunities, and transportation services to assist with successful reentry, retention, and prevent recidivism.
- Communicate effectively with Participants, their Partners, Families, and HBN staff.
- Strengthen Participant engagement and retention through outreach, recruitment, and relationship building.
- Document all Participant activities, service plans, and adhere to the policies and procedures in place.
- Travel to client homes, various community and outreach locations, and provide transportation when needed.
- Represent agency and program at relevant community collaborations and events.
- Additional duties or projects as assigned

**Salary:** \$38,000

To apply submit a cover letter and resume by email to Human Resources at [HR@healthy-baby.net](mailto:HR@healthy-baby.net)

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Job Type: Full-time

Salary: \$38,000.00 per year

Benefits:

- 401(k)
- Dental insurance
- Health insurance
- Life insurance
- Paid time off

Schedule:

- 8 hour shift
- Weekends as needed

Ability to commute/relocate:

- Rochester, NY 14607: Reliably commute or planning to relocate before starting work (Required)

License/Certification:

- Driver's License (Preferred)

Work Location: In person